

## Moving the Dash Position in the Financial Statements

You can set the dash position within the Jazzit Financial Statements if different from the default.

## Solution

- 1) Open the Jazzit financial statements from the document manager in CaseWare.
- 2) Switch to Enable Editing (*View > Enable editing*) and go to *Document > Cell Options*.



3) Under the Display Options section, set the option Dash Position as desired, for example: From Right.

ondenine Type Definition	First Underline	Second Underline	Third Underline
Name: Single Underline	Position: 4.00 pts	Offset: 0.00 pts	Offset: 0.00 pts
Type: Single Underline	Style: Solid -	Style: Solid -	Style: Solid -
ABCDwxyz	Weight: 0.70 pts 🚔	Weight: 1.00 pts	Weight: 1.00 pts
	Override Font Color:	Override Font Color:	Override Font Color:
Display Options		Cell Numbers	
Dash Position: Right of Center	•	Cell Number Increment:	1 🚔
Dash Distance: 0.13" 🛓		Defaults	
Underline Currency/Unit Symbol	🔲 Underline Right )	Cell Width:	1.00"
Shade Currency/Unit Symbol     Reserve Space for Brackets     Reserve Space for Currency/Unit     Reserve Space for Rounded to Ze	Shade Right )  Zero as Positive Symbol ro Symbol	Currency/Unit Options Symbol: Position:	
Numeric Cell Default Symbols	,		
Decimal Separator:	Regional Settings 👻		
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- 4) Set the Dash Distance as desired, e.g. distance from right edge of cell.
- 5) Save your changes and switch back to form mode (*View > Form Mode* or *F6*).

Any future updates you make to the Jazzit financial statements will not affect this setting.