

## Jazzit Lingo

The table below serves as guideline to assist you in getting to know the Jazzit lingo.

| Lingo   | Definition  |
|---|---|
| <b>Build log</b>  | Build log is a document which lists all changes made in the most recent build and the date.   |
| <b>Column settings</b>  | Only available on the 9 column financial statements: An option in the financial statement which controls the number of columns active and the type of information they display (entity, reporting period, etc).   |
| <b>Diagnostics</b>  | A comparison between balances in the document and the trial balance.  |
| <b>Draft stamp</b>  | A watermark across the financial statements, working papers, and letters.   |
| <b>Express button</b>  | Row options (usually accessed by right-clicking the mouse (  icon) which allow for additional functionality within tables.   |
| <b>Firm master</b>  | This refers to master files created by the Jazzit Administrator in accordance to the firm preferences. The Firm master file is created from the Jazzit master file(s). This could be NTR Masters, Review Masters and (or) Audit Masters. The FULMST can also be used as a Firm master file. |
| <b>FRMLIB</b>   | Is a Resource Centre file and contains all the Jazzit modules for farming.  |
| <b>FRMMST</b>   | The FRMMST is a Jazzit master file that contains Jazzit templates for farming. Connects to the FRMLIB Resource Centre.  |
| <b>FULMST</b>   | This is a Jazzit master file that includes the same Jazzit templates as GENMST as well as all the automatic documents included in a default CaseWare file. Connects to the KLIB Resource Centre.  |
| <b>GENMST</b>   | A Jazzit master file that contains the Jazzit Fundamentals templates. This file should be used as a basis when building Firm master files or when updating the FULMST.  |
| <b>Home menu</b>  | The central point of the financial statements that is used to set up the Jazzit financial statements, e.g. draft, column settings, client profile, engagement, updating, etc. This is also where many of the defaults are set for the working papers and letters in that client file.       |
| <b>Inserting a schedule from the Resource Centre</b>  | Additional schedules can be inserted into the financial statements if required.   |

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| <b>Inserting lines/subheading/subtotals</b> | Inserting of new lines into the financial statements which are either linked to a map number, manual input entry, display an empty line, or a calculated subtotal.   |
| <b>Jazzit Administrators</b>                | Person(s) responsible for all administrative duties regarding the Jazzit Templates. They are responsible for keeping the Resource Centre up-to-date.   |
| <b>Jazzit master file</b>                   | The GENMST, FRMMST and the FULMST are Jazzit master files. The GENMST is made up of the Jazzit templates built in CaseView. The FRMMST is a master file for farming clients. The FULMST includes the same Jazzit documents as the GENMST as well as the automatic documents included in the CaseWare Working Papers. |
| <b>KLIB</b>                                 | Is a Resource Centre file and contains all the Jazzit modules for engagements other than farming.  |
| <b>Note category</b>                        | When inserting a note, different variants of the selected note type can be inserted as per the user requirements.  |
| <b>Page orientation</b>                     | The statement will either print in Portrait or Landscape mode (usually dictated by the number of columns in a particular statement or table). Available in the 9 column financial statements and schedules.  |
| <b>Page size</b>                            | The statement will print in either standard letter size, or legal size.  |
| <b>Resource Centre</b>                      | The Resource Centre also referred to as the KLIB or the FRMLIB, consists of the modules (pieces and parts) that make up the Jazzit master files.   |
| <b>Rounding</b>                             | A function which enables minor differences between the Jazzit financial statements and CaseWare trial balance to be allocated to set accounts in order to balance the Balance Sheet, Income Statement and Cash Flow statement in the financial statements.   |
| <b>Section formatting</b>                   | Changing the presentation of the statements, either by indenting, bolding, or changing the case of the wording, sorting, etc.  |
| <b>Snackbar</b>                             | The Snackbar is a page on our website where you will find the available updates for the Resource Centre. Those updates are downloaded by the administrator to a windows directory folder called the KLIBUPDATE.  |
| <b>Sorting of rows/lines</b>                | Sorting of the rows or lines of a tables manually (as the user chooses), numerically or alphabetically.  |
| <b>Statement settings</b>                   | Additional settings specific to an individual statement or schedule. This is found within a folder located at the top of the statement or schedule.  |